



King County  
 Records and Licensing Services Division  
 500 4th Avenue, Room 401  
 Seattle, WA 98104  
 E-mail: ForHireDriver@kingcounty.gov  
 Website: www.kingcounty.gov

## TRANSPORTATION NETWORK COMPANY (TNC) LICENSE APPLICATION

Please complete all parts of this application. Incomplete applications and applications with material misstatements or omissions will be denied [KCC 6.64.231]. Please submit the completed application, as a PDF, and all requested attachments to the Director by e-mail (Forhiredriver@kingcounty.gov).

### TNC OWNERSHIP INFORMATION [KCC 6.64.221]

Please attach a photocopy of the incorporation papers filed with the Washington Secretary of State, if any. Attach additional sheets for all additional officers, directors, general and managing partners if necessary and list any aliases.

Legal Name	
Business Entity Type (e.g., corporation, partnership, cooperative association, individual etc.)	State of Incorporation
If applicant is an individual include date of birth DOB:	
Trade Name	
Additional Trade Name (s)	
Unified Business Identifier (State of Washington)	

### LOCAL TNC REPRESENTATIVE [KCC 6.64.221]

Full Name	Title	Business Address (home address if no business address)	City	State	Zip	Business Phone	Email

\* If there are additional TNC representatives, please attach list to application

**TNC PERSON(S) VESTED WITH AUTHORITY TO MANAGE OR DIRECT THE AFFAIRS OF THE LEGAL ENTITY IN KING COUNTY OR TO BIND THE LEGAL ENTITY IN DEALINGS WITH THIRD PARTIES [KCC 6.64.221]**

Full Name	Title	Business Address (home address if no business address)	City	State	Zip	Phone

**BUSINESS OFFICE INFORMATION [KCC 6.64.221]**

Street Address	
Mailing Address (if different from above)	
Hours of Operation and Days Open (9am-5pm, on all non-holiday weekdays)	
Phone (with area code)	
Fax (with area code)	
Customer Complaint hotline	
E-mail address	
Website	

**INSURANCE COVERAGE FOR AFFILIATED VEHICLES [KCC 6.64.211]**

Insurance Policy Number	Insurer Name	Address	City	State	Zip	Phone	Liability Coverage	Underinsured Motorist

King County will verify the insurance documentation against the following:

- a. Complete insurance policy and any related driver contracts if applicable. This policy must be valid for vehicles affiliated with a TNC. A certificate of insurance shall not be accepted as evidence of insurance;
- b. Policy shall provide that the insurer notify the director in writing of any cancellation or non-renewal at least thirty days before cancellation or nonrenewal of the policy.
- c. Evidence of minimum insurance for each affiliated vehicle while on the application dispatch system (ADS) but before a passenger accepts a requested ride in an amount no less than required by RCW 46.72.050 and minimum underinsured motorist coverage of \$50,000 per person/\$100,000 per accident/\$30,000 property damage (ESSB 5550).
- d. Insurance (liability and UIM) during a "prearranged ride" as defined by State Bill ESSB 5550 with a combined single limit liability coverage of \$1,000,000; and underinsured motorist coverage of \$1,000,000.
- e. Policy issued by a Washington Admitted Carrier with AM Best rating of not less than B+ VII OR better OR Surplus Lines Insurer with AM Best rating not less than B+ VII with evidence that an exemption has been met allowing use of a surplus lines insurer;
- f. Name King County, its officers, officials, agents and employees as Additional Insured;
- g. Policy shall not include aggregate limits, or named driver requirements or exclusions. Other limitations or restrictions beyond standard Insurance Services Office Business Auto Policy form are subject to approval by the director.

#### **TNC APPLICATION DISPATCH SYSTEM (ADS) AND TRANSPARENCY OF RATES [KCC 6.64.221 and 6.64.760]**

King County partners with the City of Seattle for ADS testing and approvals.

Has the applicant submitted documentation and/or given a physical demonstration that its rate structure is transparent to the rider prior to confirming the ride?

Has the documentation been approved by the City of Seattle?      Yes      No      Date of Approval:

#### **TRADE DRESS FOR TNC AFFILIATED VEHICLES [KCC 6.64.221]**

Please attach a photo of the trade dress the applicant proposes to use, if any, for each affiliated driver's vehicle.

Vehicle Trade Dress Description	
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King County partners with the City of Seattle for quarterly reporting and remittance of fees from for-hire transportation service companies

#### **FEES [KCC 6.64.111]**

Fee Amount	Fee Explanation
\$0.35	Company license, vehicle endorsement, and for-hire driver's license fee for all TNC's will be determined based on \$0.35 charge for every TNC ride originating within unincorporated King County or any municipality that contracts with the county for for-hire transportation regulatory services.
\$0.10	A Transportation Network Company shall pay a fee surcharge of ten \$0.10 per ride for all rides originating in unincorporated King County or any municipality that contracts with the county for for-hire transportation regulatory services.

#### **CERTIFICATION BY TNC REPRESENTATIVE [KCC 6.64.221 and 6.64.231]**

I understand that incomplete information or information that includes a misstatement or omission of material fact will be denied.

Signature of TNC Representative

Date